

# Minutes of the National Annual General Assembly (NAGA) of SwissCham China - Statutory Year 2017/2018

**Date and time:** March 30, 2018, 18:00 – 18:30  
**Venue:** Parkview Green Auditorium, Beijing  
**Chair:** Rene Forster, Chairman SwissCham China  
**Minutes Taker:** Laura Fleming, GM Swisscham Beijing

## 1 Welcome, Quorum Confirmation and Election Vote Counters

### 1.1 Opening, Welcome Address and Organization Matters

Mr. Rene Forster opens the NAGA at 18:00.

He welcomes the representatives from Swiss Cham Beijing and Mr. David Braun, Head of the Economic Section at the Embassy of Switzerland.

### 1.2 Quorum

The quorum needs to be represented by 10% of voting members per chapter and make a total of 20% voting members during the NAGA. The quorum is reviewed as follows:

2016/2017 Members		Attendance on 30 March 2018		%
Voting Members SHA	173	Valid Voting Members SHA	32	18%
Voting Members BEI	81	Valid Voting Members BEI	53	67%
Voting Members GZ	33	Valid Voting Members GZ	4	12%

<b>Total Voting Rights</b>	<b>287</b>	<b>Total Voting Members</b>	<b>89</b>	<b>31%</b>
<b>Quorum</b>	<b>58</b>			

Total 89 Voting being reached, the NAGA may proceed.

### 1.3 Approval of Vote Counters & President of the Day & Minutes Taker

Ms. Lei Meng is approved as Vote Counter.

Head of Economic Section Mr. David Braun is approved as President of the Day.

Ms. Laura Fleming, GM Swisscham Beijing, is approved as Minutes Taker.

All above nominations are **accepted unanimously by the assembly by acclamation.**

## 2 Agenda

No change to the Agenda.

## 3 Minutes

In accordance to the Bylaws, the Invitation, the proposed Agenda and Minutes of the National General Assembly (Minutes dated March 31, 2017) were sent out and also available on the SwissCham website and at the Offices.

No changes were requested and the President states that the Minutes are **accepted unanimously by the assembly**.

## 4 Activity Report of Regional Chapters 2016/2017

### 4.1 Report Beijing

Report was done during Beijing RAGA just before NAGA. No questions are raised.

### 4.2 Report Shanghai

Martin Mueller, Board member SwissCham Beijing was elected to represent the Shanghai board and reports about the Chamber activities in Shanghai.

### 4.3 No questions are raised. Report Guangzhou

Philip Kinseher, President SwissCham Guangzhou reports about the Chamber activities in Beijing. No questions are raised.

## 5 Treasurers Report and Auditor's Statement

### 5.1 Treasurer's Report

The treasurer's report is presented by Mr. Samuel Baumgartner, Treasurer SwissCham China.

- *Revenues at 4'293 KNCY, +2% compared to last year : Revenues development over expectations with higher membership, events and products income in Shanghai and higher events and products income in Beijing.*  
*Expenses at 4'223 KNCY, +2% compared to last year: Controlled increase of the costs in Shanghai and Beijing compared to their revenue. Too high expenses in Guangzhou versus their revenue.*
- *P&L at 70 KNCY, +4% increased compared with a profit of 67 KNCY last year. This year the profit is (70 KNCY) despite a loss in Guangzhou (37 KNCY).*

*Current assets increased to 2'660 KNCY leaving enough cash on hand to support future business operation.*

The consolidated yearly result in this reporting period ended in a **profit of 69,966.52 CNY**.

The NAGA **approves the treasurer's report by vast majority**.

### 5.2 Auditor's Report

The audit report validates the accounts.

Both, financial report and Audit report **are accepted unanimously by the assembly**.

## 6 Discharge of the National Board

Head of Economic Section Mr. David Braun, President of the day guided the assembly through the discharge, the National Board is **discharged unanimously by the assembly by acclamation**.

## 7 Election of the Board Members and Auditors

### 7.1 Election of the National Board

Name	Chamber	Reg. Position	Elected	To be (re-)elected
<b>Samuel BAUMGARTNER</b>	Beijing	President	2016/17	No
<b>Pauline HOUL</b>	Beijing	Board Member	2018/19	Yes
<b>Martin MUELLER</b>	Beijing	Vice President	2015/16	Yes
<b>Marco HASLER</b>	Shanghai	Board Member	2018/19	Yes
<b>Edouard Le Bourgeois</b>	Shanghai	Board Member	2018/19	Yes
<b>Gianna ABEGG</b>	Shanghai	Board Member	2016/17	No
<b>Rene FORSTER</b>	Guangzhou	Board Member	2016/17	No
<b>Philip Kinseher</b>	Guangzhou	President	2016/17	No

Under current bylaws Directors of the board are elected for a 2 years period (max. 3 terms)

Under current bylaws National Chairman is elected for a 2 years period (max. 2 terms).

The election procedure and voting has been specified in detail. Please refer to attached presentation.

The NAGA approves the following National Representatives as proposed by the RAGAs in Beijing, Shanghai and Guangzhou:

Mr. Samuel Baumgartner (Beijing), Ms. Pauline Houll (Beijing), Mr. Martin Mueller (Beijing), Mr. Edouard Le Bourgeois (Shanghai), Mr. Marco Hasler (Shanghai), Ms. Gianna Abegg (Shanghai), Mr. Rene Forster (Guangzhou) and Mr. Philip Kinseher (Guangzhou).

**All candidates are ratified unanimously by the assembly.**

### 7.2 Election of the Chairman

Mr. Rene Foster (Guangzhou) remains Chairman as he was elected last NAGA for a period of 2 years.

### 7.3 Appointment of the Auditors

Fabpo is proposed to continue as Auditors of SwissCham China

The Auditors are re-appointed **unanimously by the assembly by acclamation.**

## 8 Budget 2017 and Membership Fees

### 8.1 Budget

Mr. Samuel Baumgartner, Treasurer of Swisscham China, elaborates the Budget.

For details, please refer for the attached presentation.

The budget is **approved unanimously by the assembly by acclamation.**

### 8.2 Membership fee ratification

All chambers applied for a change in their membership fees (see below) during the RAGA. The changes are **approved unanimously by the assembly by acclamation.**

Membership Categories	Beijing	Shanghai	Guangzhou
<b>Large Corporate</b> (more than 1'000 emp.)	10'000	10'000	2'500
<b>National Membership - L Corporate</b>	19'000		
<b>Medium Corporate</b> (100-1'000 emp.)	8'000	8'000	2'500
<b>National Membership - M Corporate</b>	16'000		
<b>Small Corporate</b> (less than 100 emp.)	5'000	5'000	2'500
<b>National Membership - S Corporate</b>	10'000		
<b>Individual</b>	2'400	2'400	1'200
<b>Large Corporate Associate</b>	10'000	10'000	2'000
<b>Medium Corporate Associate</b>		8'000	2'000
<b>Small Corporate Associate</b>		5'000	2'000
<b>Individual Associate</b>	2'400	2'400	1'200
<b>Young Professional</b>	500	500	500
<b>NPO / Journalist</b>	500	n/a	n/a
<b>Honorary</b>	0	0	0

Varia

The NAGA 2019 will be held in Shanghai.

The National General Assembly closes at 18:30.

Minutes Taker



Laura Fleming

Chairman of SwissCham China



Rene Forster