

Minutes of the Regional Annual General Assembly (RAGA)

SwissCham Beijing - Statutory Year 2024/25

Date and time: 25 March 2025, 17:00-18:30
Venue: Swiss Chalet, Houhai
Chair: ZZ Zhang, President, SwissCham Beijing
Minutes Taker: Guillaume Joyet, Executive director, SwissCham Beijing

1. Preliminary Matters

1.1. Opening, Welcome Address and Organization Matters

The Voting Bureau closes and ZZ Zhang opens the RAGA. He welcomes the Assembly. ZZ Zhang is online, he gives the speeches to his Vice President Johann Oberson. Johann Oberson then addresses organizational matters and recalls that the RAGA is detailed online on our website, the outline of which will be followed throughout the RAGA. He invites the Assembly to refer to it whenever necessary by scanning the code on the screen.

2. Administrative Matters

2.1. Quorum

The quorum is then reviewed as follows:

Voting Members:	85
Quorum Needed:	43
Voting Members present:	23
Proxies to BOD	21
Proxies to BOD (abstain)	5
	49

The quorum being reached, the RAGA may proceed.

Johann Oberson welcomes Mr. Martin Matter, Head of the Economic Section of the Embassy of Switzerland, and thanks him for his presence. He reflects on the active participation of the chamber which shows its position of representing interest of Switzerland in China.

2.2. Approval of Minutes taker, Vote Counting Officer, Agenda and Minutes

Guillaume Joyet, Executive Director, is approved as Minutes Taker. Meng Lei, Office Manager, is approved as Vote Counting Officer. The Agenda of the current RAGA (2024/2025) and the Minutes of the last RAGA (2023/24) are then approved by acclamation.

3. Reports and Proposals

3.1. President's Reports

Johann Oberson delivers the 2024/25 Report:

- **Membership status:**

- The membership count showed steady growth throughout 2024, and we anticipate this trend to persist with further membership expansion projected for 2025.

Membership Status	25.03.2024	25.03.2025
Large Corporate	15	18
Medium Corporate	12	16
Small Corporate	45	52
Other Categories	17	21
Total	90	107

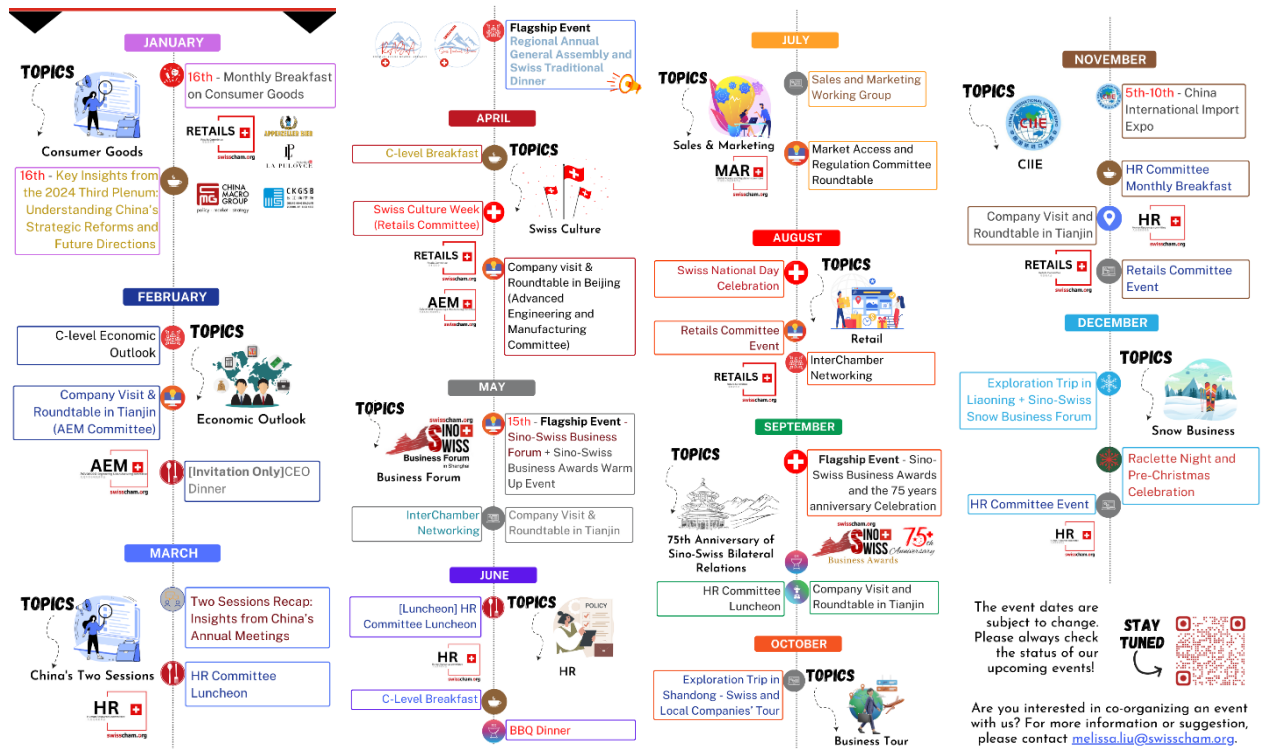
- **Events overview:**

- Johann Oberson highlighted that SwissCham is now focusing on fewer events but prioritizing member-centered activities. This year, we hosted a total of 36 events.

Event 2024-2025	Number of events
Business Seminars	13
Committee seminars	6
Flagship events	3
Companies Visits	3
Supported webinars	11
Total	36

- **Tentative Program**

- Johann Oberson conveyed that the team will collaborate closely with the embassy team and members to introduce and brand chamber events. The focus will be on addressing specific committee needs each month to better meet the needs of our members. Additionally, the team eagerly anticipates hosting the SSBA in August and will coordinate the event date with the Swiss Embassy to accommodate the Swiss delegation.



Committees report:

Johann Oberson emphasized that the committee serves as the central focus of the chamber. Up until 2024, the following committees have been active:

- VPET
- Life & Science
- Market Access & Regulations
- Legal Committee
- Innovation, Digital & Sustainability
- HR
- Advanced Engineering & Manufacturing
- Retail
- Government Affairs

Treasurer Report:

This year, the treasurer's report was presented by Guillaume Joyet, Executive Director of SwissCham Beijing, as Daniel Aellen was unable to attend.

The profit was important to increase the cashflow, which had experienced a decline due to losses incurred in 2022.

2024 Budgeted Profit:

- Revenues: CNY 2,370K
- Costs: CNY 2,370K
- Budgeted Profit: CNY 8K

2024 Actual Profit:

- Revenues: CNY 2,500K
- Costs: CNY 2,377K
- Actual Profit: CNY 123K

Moving forward, SwissCham's strategy will be to transition back to a non-profit organization and aim for a zero net profit. The decision to separate costs and revenue is intended to enhance transparency in financial reporting.

Below is a detailed breakdown of SwissCham's revenue and costs for 2023:

2024 Revenue:

- Membership Fees: CNY 728K
- Events: CNY 1,612K
- Products: CNY 148K
- Total Net Revenue: CNY 2,370K

2024 Costs:

- Wages and Salary: CNY 1,261K
- Event Cost: CNY 775K
- General and Administrative Cost: CNY 331K
- Total Net Cost: CNY 2,370K

In 2024, the average cash position amounted to CNY 1,121K. The fluctuations in cash position were mainly influenced by payments for the Sino Swiss Economic Forum (SSEF) and contributions from sponsorship and membership payments.

For the year 2025, SwissCham anticipates close to zero profit:

2025 Budgeted Profit:

- Revenues: CNY 2005K
- Costs: CNY 1,999K
- Budgeted Profit: CNY 6K

However, the profit may be impacted by the SSEF event, with a Swiss Delegation planning to join. This could potentially increase profits for the year due to heightened interest in sponsoring such events.

Report of the Auditor, Beijing Zhongheng Certified Public Accountant Co., Ltd, Auditor of SwissCham Beijing, who delivers his Auditor's Report and confirms that the Treasurer's Report is accurate.

3.2. Approval of Reports

The reports and accounts are submitted to the Assembly's vote and are all approved as follows:

Activity Report 2024/25:	Approved
Tentative Program 2025:	Approved
Accounts 2024:	Approved
Budget 2025:	Approved
Auditor's Report:	Approved
Discharge of the BOD 2024/25:	Approved

4. Appointments

4.1. Appointment of the Auditor

2025 Auditor – Beijing Zhongheng Certified Public Accountant Co., Ltd. The Assembly approved.

5. Elections

5.1. Eligibility of BOD candidates

The Directors of the Board are eligible if they have participated to 2/3 of the Board meetings during the year.

5.2. Presentation of the BOD candidates

Johann Oberson announces that 7 directors of the 2023/24 BOD are reapplying, while 5 new candidacies have been received for a total of 12 seats in the SwissCham board (incl. the president). The candidates briefly introduce themselves to the Assembly.

MEET Board Members Candidates 2025



ZZ ZHANG



Lars ECKERLEIN



Daniel AELLEN



Ke SUN



Hong CUI

Marc
WOHLWEND

Roger GERMANN



Julia SUN

Sebastian
BLAETTLERVincent
YEUNGBo
CHEN

5.3. Board of Directors 2024/25

The following candidates are elected by the Assembly:

- ZZ Zhang
- Lars Eckerlein
- Daniel Aellen
- Sun Ke
- Roger Germann
- Hong Cui
- Julia Sun
- Sebastian Blaettler
- Marc Wohlwend
- Vincent Yeung
- Bo Chen

5.4. President of SwissCham Beijing 2025/26

ZZ Zhang is elected President by acclamation upon suggestion of the BOD.

5.5. National BOD Representatives of SwissCham China 2025/26

Upon suggestion from the Board the following Board Members are appointed by acclamation to the following positions:

ZZ Zhang	National representative
Lars Eckerlein	National representative

6. Appreciations & Closing

The BOD wishes to acknowledge and express its appreciation to the many companies, other organizations and individuals that supported the Chamber in 2024/25.

A handwritten signature in black ink, appearing to be 'ZZ Zhang', written in a cursive style.

ZZ Zhang
President, SwissCham Beijing

A handwritten signature in black ink, appearing to be 'Guillaume Joyet', written in a cursive style.

Guillaume Joyet
Executive Director, SwissCham Beijing
Minutes Taker of the RAGA